

ARPCM 03-12  
27 Aug 03

MEMORANDUM FOR ALL MPFs/DPMs

FROM: HQ ARPC/DPBB  
6760 E Irvington Place #2020  
Denver CO 80280-2020

SUBJECT: Reserve of the Air Force (ResAF) Board Schedule; Key Board Events and Dates,  
Calendar Year 2004 (CY04)

Attachment 1 is the ResAF board schedule for all boards to be convened at the Air Reserve Personnel Center (ARPC) Denver, CO, in CY04.

Attachment 2 is the Key Board Events and Dates for all ResAF promotion boards, the Air Force Reserve Wing Commander Screening and Brigadier General Qualification Boards to be convened at the ARPC Denver, CO, in CY04.

Attachment 3 is the basic eligibility criteria for date of rank and time in grade.

Attachment 4 is a listing of action offices to use when working issues during the upcoming boards. Please review [http://arpc.afrc.af.mil/promo/off\\_main.htm](http://arpc.afrc.af.mil/promo/off_main.htm) periodically for updates.

Please publicize this information and distribute it to all appropriate base level OPRs and agencies that would have an interest in the information. Ensure these OPRs and agencies are aware and comply with the PRF due dates indicated in Attachment 2.

Action office is HQ ARPC/DPBB, DSN: 926-6351, Comm. 1-800-525-0102, ext. 71280, email [arpc.dpbbdl@arpc.denver.af.mil](mailto:arpc.dpbbdl@arpc.denver.af.mil).



DONNA M. G. PIKE, Major, USAF  
Chief, Promotion Board Secretariat Division

Attachments:

1. ResAF Board Schedule, CY04
2. Key Board Events and Date, CY04
3. Eligibility Criteria
4. Action offices

**AIR RESERVE PERSONNEL CENTER  
CY04 BOARD SCHEDULE**

DATE	BOARD	BOARD ID
9 Feb – 14 Feb 04	Air Force Reserve (AFR) Selected Reserve (SelRes) Line and Health Professions Major Promotion Selection Boards	V0405A
	AFR Other Than Selected Reserve (OTSR) Line and Health Professions Major Promotion Selection Boards	W0405A
	AFR Line and Health Professions Major Position Vacancy (PV) Promotion Selection Boards	U0405A
18 Feb – 20 Feb 04	Reserve School Selection Board	
23 Feb – 27 Feb 04	SG Enlisted Quarterly Review Panel	
8 Mar – 13 Mar 04	Special Selection/Review Boards	
15 Mar – 20 Mar 04	Promotion Enhancement Program (PEP) Board	
24 Mar – 26 Mar 04	IMA Judge Advocate Orientation Workshop	
31 Mar – 2 Apr 04	IMA Paralegal Orientation Workshop	
5 Apr – 10 Apr 04	Reserve Command Screening Board	D0705A
19 Apr – 24 Apr 04	Air National Guard (ANG) Line and Nonline Major Promotion Selection Boards	A0405A
	ANG Line and Nonline Lieutenant Colonel Promotion Selection Boards	A0505A
19 May – 21 May 04	IMA Paralegal Quality Review Panel	
14 Jun – 19 Jun 04	AFR SelRes Line and Nonline Lieutenant Colonel Promotion Selection Boards	V0505A
	AFR OTSR Line and Nonline Lieutenant Colonel Promotion Selection Boards	W0505A
	AFR Line and Nonline Lieutenant Colonel PV Promotion Selection Boards	U0505A
	AFR SelRes Chaplain and JAG Major Promotion Selection Boards	V0405B
	AFR OTSR Chaplain and JAG Major Promotion Selection Boards	W0405B
	AFR Chaplain and JAG Major PV Promotion Selection Boards	U0405B
23 Jun – 25 Jun 04	Chaplain Quality Review Panel	
14 Jul – 16 Jul 04	AFR Judge Advocate Quality Review Panel	
9 Aug – 14 Aug 04	Special Selection/Review Boards	
16 Aug – 20 Aug 04	Reserve School Selection Board	
13 Sep – 18 Sep 04	Reserve Brigadier General Qualification Board	G0705A
20 Sep – 25 Sep 04	PEP Board	
18 Oct – 23 Oct 04	AFR SelRes Line and Nonline Colonel Promotion Selection Boards	V0605A
	AFR OTSR Line and Nonline Colonel Promotion Selection Boards	W0605A
15 Nov – 19 Nov 04	AFR Central School Selection Board	
6 Dec – 10 Dec 04	AFR Central School Selection Board	

**AIR RESERVE PERSONNEL CENTER  
CY04 BOARD SCHEDULE**

<b>KEY EVENTS AND DATES CALENDAR YEAR 2004</b>						
<b>EVENT</b>	<b>9-14 Feb 04 AFR Line &amp; Health Professions Major Boards</b>	<b>5-10 Apr 04 AFR Wing Commander Screening Board</b>	<b>19-24 Apr 04 ANG Line &amp; Nonline Maj, and Lt Col Boards</b>	<b>14-19 Jun 04 RES Line &amp; Nonline LtCol &amp; USAFR JAG &amp; Chaplain Maj Boards</b>	<b>13-18 Sep 04 RES Brigadier General Qualification Board</b>	<b>18-23 Oct 04 RES Colonel Board</b>
Board Build (-180)	13 Aug 03	8 Oct 03	22 Oct 03	17 Dec 03	17 Mar 04	21 Apr 04
PRF Accounting Date (-150)	N/A	N/A	21 Nov 03	16 Jan 04	N/A	21 May 04
OPBs Flow to MPFs (-148)	14 Sep 03**	9 Nov 02*	23 Nov 03**	16 Jan 04**	18 Apr 04*	23 May 04**
PRF Shells flow to MPFs (-148)	N/A	N/A	23 Nov 03 Lt Col only	18 Jan 04	N/A	23 May 04
Close Out DBH Reports (-90)	11 Nov 03	N/A	20 Jan 04 Maj only	N/A	N/A	N/A
Assignment Recommendation Form (ARF) Accounting Date (-90)	N/A	N/A	N/A	N/A	15 Jun 04	N/A
PV Board PRFs Due (-45)	26 Dec 03	N/A	5 Mar 04	30 Apr 04	N/A	N/A
DBH OPRs Due (-45)	26 Dec 03	N/A	5 Mar 04	30 Apr 04	N/A	N/A
ARFs Due to HQ USAF/REPS (-35)	N/A	N/A	N/A	N/A	9 Aug 04	N/A
Mandatory Board PRFs Due (-30)	N/A	N/A	20 Mar 04 Lt Col only	15 May 04	N/A	18 Sep 04
Earliest OSB update by Msg (-5)	4 Feb 04	31 Mar 04	14 Apr 04	9 Jun 04	8 Sep 04	13 Oct 04
OSBs Extracted (-3)	6 Feb 04	2 Apr 04	16 Apr 04	11 Jun 04	10 Sep 04	15 Oct 04
Board Convenes (0)	9 Feb 04	5 Apr 04	19 Apr 04	14 Jun 04	13 Sep 04	18 Oct 04

**\* Officer Preselection Briefs (OPBs) are mailed from HQ ARPC/DPBB directly to individual meeting board.**

**\*\* Officer Preselection Briefs (OPBs) for S7 are mailed from HQ ARPC/DPBA directly to individual meeting board. Air National Guard, Unit Reservists, and Individual Mobilization Augmentees (IMAs) will receive their OPB from the servicing MPF.**

## CY04 Officer Promotion Eligibility Criteria

Air National Guard				
Promotion To:	DOR	TIG	Board Dates	
Captain	30-Sep-02	3yrs	Does not apply	
Major	30-Sep-98	7yrs	19-24 Apr 04 - ANG Line/Nonline	
Lieutenant Colonel	30-Sep-98	7yrs		

Air Force Reserve					
Promotion To:	PV		Mandatory		Board Dates
	DOR	TIG	DOR	TIG	
Captain			30-Sep-03	2yrs	Does not apply
Major	30-Sep-00	4yrs	30-Sep-98	7yrs	9-14 Feb 04 - USAFR Line & Health Professions 14-19 Jun 04 - USAFR JAG & CHAP
Lieutenant Colonel	30-Sep-00	4yrs	30-Sep-98	7yrs	14-19 Jun 04 - USAFR Line & Nonline
Colonel			30-Sep-01	3yrs	18-23 Oct 04 - USAFR Line/Nonline

## ACTION OFFICES

<b>ACTION</b>	<b>OFF SYMBOL</b>	<b>PHONE</b>
PRISM Support	DPBB	DSN: 926-6351
Evaluation Reports/ <b>Mandatory Board PRFs/Record of Performance (ROPs)</b>	DPBR2	DSN: 926-7475
Promotion Eligibility/ <b>PV Board PRFs</b>	DPBA	DSN: 926-6398
Pre and Post Board Counseling/ Special Selection Boards	DPBS	DSN: 926-7193
Officer Selection Folders	DPBR1	DSN: 926-6341
Point History	DPPZ	DSN: 926-6276
Reserve Commander Screening Board	HQ AFRC/DPO	DSN: 497-1219
Brigadier General Qualification Board	HQ USAF/REPS	DSN: 425-6077

### WEB SITE INFORMATION

HQ ARPC/DPB main web address: <http://arpc.afrc.af.mil/promo/index.htm>