



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON, DC

FEB 14 2003

MEMORANDUM FOR ALL MAJCOM SGs

FROM: HQ USAF/SGX
110 Luke Avenue, Room 400
Bolling AFB, DC 20032-7050

SUBJECT: Support for IMA Completion of Reserve Component Periodic Health Assessments (RCPHAs)

I want to emphasize the importance of supporting HQ ARPC/CC's effort to fully implement the Air Force required Reserve Component Periodic Health Assessment (RCPHA). We are entering the third full year of this process and IMAs have been tasked with compliance not later than 1 May 2003.

This support requirement comes at a time when your MTFs are under unrelenting pressure to meet increased demands associated with supporting the Global War on Terror. There is a full expectation for IMAs to comply with established guidelines to properly schedule these requirements so their physicals can be worked into your MTF's workload. We need to make every effort to accommodate these IMAs as part of our Total Force team.

Your full support in obtaining required physical/dental examinations, and entering the PHA, immunization and all other data into PIMR will assure these vital Reserve Component personnel can continue their training to enable them to be full up rounds if recalled to active duty.

Please direct any questions to HQ USAF/SGXR, Col Jim Kottkamp, DSN 297-5535, james.kottkamp@pentagon.af.mil.


JOSEPH E. KELLEY
Brigadier General, USAF, MC, CFS
Assistant Surgeon General, Expeditionary Operations,
Science and Technology

Attachment:
HQ ARPC/CC letter with attachments



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WASHINGTON DC

JAN 29 2002

MEMORANDUM FOR ALMAJCOM/SG

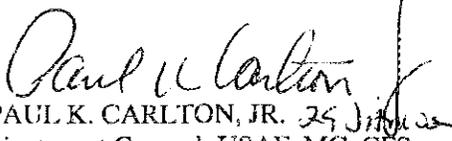
FROM: HQ USAF/SG
110 Luke Avenue, Room 400
Bolling AFB, DC 20332-7050

SUBJECT: Active Duty Support of the Reserve Component Periodic Health Assessment (RCPHA)

The Air Force Reserve Command (AFRC) has transitioned to a web-based RCPHA (https://192.88.87.23/help/rcpha_frontpage.htm) to be used for completion of health risk appraisals and periodic physical examinations for Actively Participating Reserve (APR) members. In order to successfully accomplish the RCPHA on individual mobilization augmentees (IMAs) assigned to active duty units, AFRC must have the support of active duty MTFs. Effective immediately, active duty MTFs must use the new RCPHA website when completing periodic examinations for reserve personnel. Under special circumstances, this may also include reservists from the unit program. If a reservist is activated, they should receive the same Preventive Health Assessment (PHA) as active duty members. I want to emphasize that this is not a new program, just a new way of doing business. Active duty medical units have always provided support for IMA personnel assigned to active duty units.

Each MTF Commander must appoint a RCPHA Action Officer to ensure the RCPHA Implementation Plan (see attachment) is implemented appropriately. The RCPHA Action Officer should be a person responsible for completion of physical exams. They should either attend in-residence training (funded locally) on the software or complete the on-line tutorial at the RCPHA website. Upon completing training, they must educate the Primary Care Managers on the attached plan. The POC for training slots is MSgt LaTrease Malone, 135 Page Road, Robins AFB, GA 31098-1601, DSN 497-0941, e-mail: latrease.malone@afrc.af.mil.

The POC for RCPHA policy questions is Lt Col Brent Klein, 135 Page Road, Robins AFB, GA 31098-1601, DSN 497-0605, e-mail: william.klein@afrc.af.mil. The POC for RCPHA computer system access is Lt Col Gilbert Pilkington, 135 Page Road, Robins AFB, GA 31098-1601, DSN 497-1900, e-mail: gilbert.pilkington@afrc.af.mil.


PAUL K. CARLTON, JR. 29 Jan 02
Lieutenant General, USAF, MC, CFS
Surgeon General

Attachment:
RCPHA Implementation Guide, 20 July 2001

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