

AFPC ID#: **POSITION#:** **DATE SUBMITTED:** 2004/06/25 **STATUS:** Working

CATEGORY: Visible

AFSC: X4NO91 **RANK:** Chief Master Sergeant

PASCODE: **RNLTD:** 30 Oct 04 **LEVEL:** **AAD:**

UNIT: SGC MAJCOM: HQAF **RPI:**

ACTUAL DUTY TITLE: Individual Mobilization Augmentee (IMA) to the Medical Service Enlisted Force Manager

JC_JD:

PW/PRD DUTY TITLE: Staff Officer

JDAMIS#:

DESCRIPTION: Provides executive management leadership augmentation to the Air Force Medical Service Enlisted Force Manager for 30 medical enlisted Air Force Specialty Codes encompassing 18 Career Field Managers and approximately 22,000 personnel worldwide. Maintains knowledge of all programs and activities and all higher-level policies and directives that impact the mission. Provides input to the Director, Medical Force Development on enlisted Force Development direction and means of achieving greater efficiency and effectiveness. Assists in establishing new and appraising existing enlisted personnel policies and enhancement programs specific to recruitment, retention, promotions, education and training, special pays and bonuses, manpower, force shaping, and force sustainment. Provides oversight for AFMS enlisted initial entry-level training requirements and the military grade allocation process for active duty manpower authorizations. Serves as the Chief's Group point-of-contact for Group Superintendents and medical chiefs assignment process. Reviews and coordinates all AFSC classification changes, development of new career fields and mergers with Career Field Managers and HQ AFPC. Implements Force Shaping initiatives to balance and shape the enlisted medical force. Partners with other Air Staff directorates and DoD agencies to establish and meet future personnel requirements. Contributes perspectives and strategies on implementation that foster and strengthen Total Nursing Force interoperability. Interacts with major commands, the Air Staff, other military services and the Joint Staff on enlisted nursing services matters to ensure the highest caliber of nursing care and personnel. Serves as a member of the AF Nursing Executive Council.

QUALIFICATIONS:

Chief Master Sergeant (M); Bachelor's Degree (HD); Ten years of service in the Selected Reserve of the Air Force (M); Three years experience as a Cat A member (HD); PME appropriate to rank (M); Excellent communication skills and an effective public speaker (M)

PRD REMARKS:

INCUMBENT / STATUS:

ARPC POC: LTC Samuel Livingstone/MSgt Joe Andujo (303) 676-7158 DSN: 926-7158

MAJCOM POC:

COMMANDER:

SELECTEE:

NOTES HISTORY: Applicant needs to submit copies of last 3 EPRs, current resume, and brief statement of goals for position to HQ ARPC/SGW for forwarding to selecting official. Interview required. Mileage waiver feasible. Tour length 3 years. Selectee must meet all AF core values. Applications and supporting documents can be scanned and emailed to arpc.sgwdl@arpc.denver.af.mil or faxed to (303) 676-7590 or DSN: 926-7590. **Applications accepted through 1 Aug 04.**