

In This Issue

- 2-Commentary - What is your IMAGE?
- 2-The Enlisted Perspective
- 3-Utility Uniform Feedback Survey, PT Gear Coming
- 3-FEHB premiums reimbursable for some
- 4-Law further protects deployed members
- 4-Fifteen businesses earn ESGR award
- 5-Air Force approves wear of GWOT Expeditionary Medal
- 5-Reserve volunteers needed for force-protection duties
- 6-TSP toll-free service to begin July 1
- 7-IMAs must monitor participation requirements
- 8- JAG and paralegal news
- 8-Chaplain news
- 9-Medical Corps news
- 9-10-Briefs

Quotable Quote

"If you can do for the nation or do for the family, if you can be a part of something that has goals that transcend your own personal well being or interests, then you have arrived in life. That's what I think we do for our people in uniform. I think that pride that they feel is knowing that they are part of something bigger than themselves and that's what they relish."

— **General John P. Jumper**,
Air Force chief of staff,
during an interview for the
Pentagon News Channel.
The new news channel is at
<http://pentagonchannel.mil/>

General Bradley will lead Air Force Reserve Command

ROBINS AIR FORCE BASE, Ga. (AFP) — On June 24, the Senate confirmed Gen. John A. Bradley as chief of Air Force Reserve and commander of Air Force Reserve Command, and appointed him to the rank of lieutenant general.

General Bradley is the former assistant to the chairman of the Joint Chiefs of Staff for reserve matters at the Pentagon. He replaces Lt. Gen. James E. Sherrard III as chief of Air Force Reserve.

His new duties include being a member of the Air Staff and serving as principal adviser to the Air Force chief of staff regarding reserve matters.

As AFRC commander, General Bradley is responsible for the supervision of all Air Force Reserve units worldwide. The command has about 75,800 reservists.

"I am truly honored to be named chief of



Gen. Richard B. Myers, chairman of the Joint Chiefs of Staff, and Lt. Gen. John A. Bradley's wife, Jan, pin three-star rank on the general during a Pentagon pinning-on ceremony June 30. Looking on is the Bradleys' daughter, Leigh Ann. (Photo by Mickey Sanborn)

Air Force Reserve and commander of Air Force Reserve Command," said General Bradley, who was deputy to the chief of Air Force Reserve in the Pentagon from February 1993 to February 1998. "With great pride I accept command of the out-

See Confirmed on page 6

Call Center improves customer service

By **TSgt. Rob Mims**
HQARPC Public Affairs

Effective June 28, all toll-free calls to the Air Reserve Personnel Center will be channeled through the Customer Call Center. ARPC is initiating a new step in their continuing efforts to provide "one stop" shopping to the more than 950,000 customers that it services.

Currently, when a customer dials the toll-free number, 1-800-525-0102, they are given the option of their call going through the Call Center or entering a 5-digit number

for the Directorate of which they desire to talk. The new change will eliminate the 5-digit numbers.

The Call Center is expanding its role to not only provide better customer service, but will verify all members mailing and e-mail addresses. This will support the ARPC mission of being able to reach out and touch their warrior bank of mission-ready Air Reserve Component members.

For those questions that can only be answered by a particular directorate, the caller will be transferred to the proper extension.

Commentary - What is your IMAGE?

By Senior Master Sgt. Richard Ellis
HQ ARPC

Image can be defined as how others see you. This can be further broken down to your appearance, actions and attitude. The five letters in the word IMAGE represent actions you can do to project a professional image and take your career down the road to success.

The letter "I" stands for initiative. Taking the initiative in regards to your image is two-fold: military or career. How well versed are you in Air Force Instructions, especially those dealing with appearance and customs and courtesies? We, as members of the Armed Services, are bound by regulations and customs that are centuries old.

When we are aware of these and excel in appearance, customs and courtesies we project a positive professional image. This includes on and off duty.

Remember, our actions off duty bring credit or discredit to our Service. On the career side, are you aware of the options in your career field? What types of jobs are available including the shred outs and special experience identifiers? Are you aware what it takes to get these? Have you reviewed your Career Field Education and Training Plan? There is valuable information for you and if you're a supervisor, your subordinates. By being knowledgeable of your career field options, you take control of your military career.

"M" stands for mentor. Over the recent years, we have heard a lot about mentoring. Finding a good mentor will do a lot to improve your image. As many have said, a good mentor may not be in your rating chain or work in your duty section. A good

mentor will provide you with the guidance to make educated decisions about your actions and your career.

"A" relates to appearance and attitude. It is said "your attitude determines your attitude" and that is very true. By getting a keeping a positive attitude, you are more likely to be recognized for the job you do. You will also be setting yourself up for future jobs with more responsibility and honor.

"G" represents "Gain respect". Do your appearance, actions and attitude gain the respect of your subordinates, peers, and superiors? This is a combination of the previous IMAGE letters. This is an introspective question. Review these three items and see if they are what you would want in a subordinate. If the answer is yes, turn around and ask the same question but replace subordinate with superior. If you honestly answer yes to both, you are on the right track. If you answer no to the questions, follow through with what you can do to improve and develop a plan of action to correct your identified weaknesses.

The last letter "E" stands for enthusiasm. If you do not have enthusiasm for your current job, what are you doing to get the enthusiasm? Remember, all of our specialties are needed, even if you may find your current job mundane and repetitious.

Our overall mission to protect our nation from all enemies requires all of us to do our part to ensure this great Air Force Machine works efficiently and effectively in concert with our sister services to make the United States a force to be reckoned with.

By keeping your focus on your "IMAGE" you will be setting yourself up for success. Remember your career is in your hands...so what is your IMAGE?

The Enlisted Perspective

Leadership and Force Development Doctrine

By Chief Master Sgt. of the Air Force Gerald R. Murray

Leadership has always been deeply seeded in the soil of our Air Force. From the early leaders who transitioned us from the Army Air Corps into a separate service, to those who lead our Airmen on today's battlefields around the world — strong, committed leadership has always been essential to our combat capability.

While leadership is not a new concept, we must continuously improve the way we mature and develop our Airmen to lead, so they will be best prepared to meet the demands of the future. Force Development gives us a framework in which to do that.

It allows us to take the great capability of our Airmen, and couple it with the right education, training, and experience to produce world-class leaders — our Airmen deserve nothing less.

For the first time, the essence of Air Force Leadership and Force Development has been captured and published in a core doctrine document — AFDD 1-1. This recently created document formally establishes, for the first time, the leadership levels — Tactical, Operational, and Strategic — and the force development principles that apply to all Airmen serving in our Air Force. It provides the correct focus for leaders at all levels, and provides the foundation for

leadership development across the Air Force.

Please don't let the word "doctrine" scare you off. The information is readable, credible and extremely relevant for today's Airmen, regardless of rank or position. I encourage each of you to take the time to read it and digest it.

Within the doctrine, you should be able to find yourself in your current role, and apply the principles described to your mission today. AFDD 1-1 is available electronically at: <http://www.e-publishing.af.mil/pubfiles/afdc/dd/afdd1-1/afdd1-1.pdf>

It is through our leadership today that future generations will continue to serve in the Greatest Air Force in the World.

Air Reserve Personnel

UPDATE

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Utility Uniform Feedback Survey, PT Gear Coming

By Master Sgt. Scott Elliott

Air Force Print News

WASHINGTON — The Air Force's first physical training uniform will hit the street later this year, and a Web site for Airmen to provide feedback on the proposed utility uniform will be online July 1.

Feedback on the proposed utility uniform has been excellent so far, but an Internet survey will give all Airmen a chance to voice their opinion, said Senior Master Sgt. Jacqueline Dean of the Air Force Uniform Board.

Sergeant Dean said people who have worn or actually seen the uniform have given high marks for its permanent press feature and how well it fits. The uniform's color scheme, initially met with skepticism, is more accepted now.

"Color continues to be a big concern of Airmen," she said.

Sergeant Dean said Air Force military clothing sales stores will begin displaying the utility uniforms in July, around the same date the new Internet survey goes online.

"We're encouraging people to not give

us their feedback until they've had the opportunity to see the uniform," Sergeant Dean said. "Go ahead and look at the pictures, but don't answer the survey until (you've) seen the uniform up close."

"If I could (preserve) one statement, it's 'Oh, it looks so much better in person,'" she said.

Besides color and style, Airmen will notice the new uniform features an eight-point hat, no squadron or major command patches and no-shine suede boots.

If approved, the utility uniform will likely have a five-year phase-in period, Sergeant Dean said. The new PT uniform, however, has already been approved by Air Force Chief of Staff Gen. John P. Jumper and will soon be in active service. The PT uniform ensemble consists of dark blue running shorts, a gray T-shirt and a dark blue running suit — all with reflective safety markings. Sergeant Dean said the goal was to have enough PT uniforms by Oct. 1 to sup-

ply Airmen scheduled for immediate deployment. After that requirement is met,

the uniforms will be available for purchase through Army and Air Force Exchange Service.

The PT uni-

form will have a two- to three-year phase-in period. Sergeant Dean said the running suit costs about \$100, and the shorts and shirt about \$25. Officials have not yet determined if Airmen will receive a lump sum allotment in October, an increase in their annual clothing allowance or a voucher to pay for the initial requirement.

Although personal preference is the rule for PT shoes, Sergeant Dean said they must be conservative in design and color.

Only active-duty, Air National Guard and Air Force Reserve Airmen will be authorized to purchase the PT uniforms from AAFES until adequate supplies are available.

"If I could (preserve) one statement, it's 'Oh, it looks so much better in person.'"

Senior Master Sgt. Jacqueline Dean

FEHB premiums reimbursable for some

Procedures for Claiming Retroactive Reimbursement for Federal Employees Health Benefits Premiums Paid While on Active Duty in Support of a Contingency Operation on or after Dec. 8, 1995.

On April 20, 2004, the Office of the Under Secretary of Defense issued procedures covering retroactive reimbursement to DoD civilian employees for premiums paid for their Federal Employees Health Benefits coverage while on active duty in support of a contingency operation on or after Dec. 8, 1995. After a little fine-tuning between DoD Components and payroll offices, we are now ready to accept claims for retroactive reimbursement of FEHB premiums.

In order to be eligible for reimbursement of FEHB premiums, the employee or former employee must meet the following requirements:

- Must have been a civilian employee of the Department of Defense at the time called to perform active duty.
- Must have been enrolled in FEHB and paid the employee share of the premiums, either by payroll deduction after returning from active duty or by direct payments to the payroll office during the period of active duty.
- Must have been a member of a Reserve component of the U. S. Armed Forces.
- Must have been called or ordered to active duty (voluntarily

or involuntarily) in support of a contingency operation as defined in section 101(a)(13) of title 10, United States Code.

- Must have been placed on leave without pay or separated from Federal civilian service to perform active duty.
- Must have served on active duty for a period of more than 30 consecutive days for each period for which reimbursement is claimed.

For more information and the procedures for filing a claim for retroactive reimbursement of FEHB premiums, visit the BEST Website at www.afpc.randolph.af.mil/dpc/best/res-emp-info.htm. The procedure provides information on eligibility, how and where to file the claim, required supporting documentation, as well as an actual claim form. Please read carefully.

Air Force-serviced appropriated fund civilian employees who have additional questions may contact a Benefits and Entitlements Service Team counselor by calling 1-800-616-3775, Press 2 for Civilian, and then Press 2 for Benefits and Entitlements.

Employees located in foreign areas will dial the toll-free AT&T direct access number for the country in which located, then 800-997-2378. Hearing impaired employees may reach a counselor by calling TDD 1-800-382-0893, or commercial 565-2276 if within the San Antonio area.

Benefits counselors are available Monday through Friday, 7 a.m. to 6 p.m. Central Standard Time. Please share this information with anyone you know who may have been on active duty on or after Dec. 8, 1995.

Law further protects deployed members

By Army Sgt. 1st Class Doug Sample

There is a new law which replaces the Soldiers' and Sailors' Civil Relief Act of 1940 and provides service members greater protections to handle personal financial and legal obligations.

President Bush signed the Service Members' Civil Relief Act into law Dec. 19.

"The focus of the (new act) is the same as under the SSCRA: to provide protections to service members who have difficulty meeting their personal financial and legal obligations because of their military service," said Lt. Col. Patrick Lindemann, deputy director for legal policy in the Office of the Undersecretary of Defense for Personnel and Readiness. The new law clarifies and updates SSCRA provisions and adds some protections that the old law didn't include.

Service members on long-term deployments, or called to active duty, should not have to worry about their families in their absence being evicted from their quarters without sufficient legal protections, or that they are paying on a leased car or apartment that they can't use, or about civil legal proceedings they can't attend because of their deployment," Colonel Lindemann said.

"These are some of the situations the SMCRA covers so that service members are able to devote their energies to the military mission and the defense needs of the nation and not on civil matters waiting for them at home," he said.

The colonel said one significant change in the new law is a provision that allows service members, upon application, to obtain a 90-day stay on civil proceedings. This applies to all judicial and administrative hearings. Previously, stays were discretionary with the courts.

The new relief act also makes it clear the 6-percent limitation on interest rates for pre-service debts requires a reduction in monthly payments, and any interest in excess of 6 percent is forgiven, not deferred, Colonel Lindemann said.

The SMCRA also expands the protection against eviction. Under the old law, service members and their families who entered into a lease for \$1,200 or less could not be evicted without a court order. The new law increases this amount to \$2,400 and adds an annual inflation adjustment.

For 2004, the maximum will be \$2,465, significantly increasing the number of service members entitled to this protection, Colonel Lindemann said.

The new relief act also gives service members who have received permanent change-of-station orders or who are being deployed for 90 days or more the right to terminate a housing lease with 30 days written notice.

Before, service members could be required to pay for housing they were unable to occupy.

One of the more significant new provisions is an added protection for motor-vehicle leases. Any active-duty service member who has received PCS orders outside the continental United States, or who is being deployed for 180 days or more, may terminate a motor-vehicle lease. The law prohibits early termination charges.

"Now, service members won't have to pay monthly lease payments for a car they can't use," Colonel Lindemann said.

"Service members may not always realize all the protections they have under the law," the colonel said. "If service members have questions about the SMCRA or the protections they may be entitled to, they should contact their unit judge advocate or installation legal assistance officer for further assistance."

Fifteen businesses earn ESGR award

ARLINGTON, VA—The National Committee for Employer Support of the Guard and Reserve selected 15 businesses from across the nation as 2004's Secretary of Defense Freedom Award recipients.

The Department of Defense and ESGR will formally present the award to these organizations in a ceremony at the Ronald Reagan International Trade Center on Sept. 21.

This year's award recipients are American Express, New York City; Bank One Corp., Chicago; Colt Safety Fire and Rescue, St. Louis; Coors Brewing Co., Golden, Colo.; General Electric, Fairfield, Conn.; Harley-Davidson, Milwaukee; The Home Depot, Atlanta; Los Angeles County Sheriff's Department, Monterey Park, Calif.; Northrop Grumman Corp., Los Angeles; Fisk Corp./OneSource Building Technologies, Houston; Saints Memorial Medical Center, Lowell, Mass.; Sprint Corp., Overland Park, Kan.; State of Minnesota, St. Paul; Strategic Solutions, Inc., Walnut Creek, Calif.; and Wal-Mart Stores, Inc., Bentonville, Ark.

The Secretary of Defense (William Perry) instituted the Employer Support Freedom Award in 1996 to recognize the significant contributions and sacrifices made by America's employers of the Guard and Reserve. Previous recipients have included Miller Brewing, Southwest Airlines, Tyson Foods, BAE Systems, and The Public Service Co. of New Hampshire.

"The National Guard and Reserve represent 37 percent of the forces currently in Iraq. With the increasing need for Guard and Reserve troops, America's Employers are inextricably linked to the nation's defense by sharing their most precious assets, their employees," said Bob Hollingsworth, ESGR Executive Director.

As the 1.2 million members of the Guard and Reserve continue to perform an increasing number of unique missions within America's borders and beyond, ESGR will continue to be the contact agency for educational programs and services that enhance the relationship between civilian employers and their employees who serve in the Guard and Reserve.

Background Photo: An "America's Car" will be a key component of the Saluting America's Employer Program. This is an authentic NASCAR car, configured for racing, complete with driver safety equipment and a 700 HP engine. The purpose is for the car to become a messenger for all Americans, to recognize and thank employers for supporting their employees who serve in the Guard and Reserve.

Each day the total number of Guard and Reservists who have been mobilized to Active Duty Service since September 11, 2001, will be displayed on the hood of "America's Car" (i.e. 354,804). (Courtesy <http://www.esgr.org>)

Air Force approves wear of GWOT Expeditionary Medal

AIR FORCE PERSONNEL CENTER - The Air Force has authorized wear of the Global War on Terrorism Expeditionary medal approved by President Bush last year.

The Department of Defense campaign medal applies to active-duty, Reserve and Guard personnel deployed abroad on or after Sept. 11, 2001, for Operation Enduring Freedom or Operation Iraqi Freedom.

"The criterion is pretty clear, so members who believe they are eligible can begin wearing it," said Tech. Sgt. Jeff Simmons, superintendent of the Recognition Programs Branch here.

To qualify, an individual must have been assigned or attached to a unit in OEF/OIF and served 30 consecutive days or 60 non-consecutive days in one of the following specific geographic areas: Afghanistan, Bahrain, Bulgaria (Bourgas), Crete, Cyprus, Diego Garcia, Djibouti, Egypt, Eritrea,

Ethiopia, Iran, Iraq, Israel, Jordan, Kazakhstan, Kenya, Kuwait, Kyrgyzstan, Lebanon, Oman, Pakistan, Philippines, Qatar, Romania (Constanta), Saudi Arabia, Somalia, Syria, Tajikistan, Turkey (east of 35 degrees east longitude), Turkmenistan, United Arab Emirates, Uzbekistan, Yemen, that portion of the Arabian Sea north of 10 degrees north latitude and west of 68 degrees longitude, Bab el Mandeb, Gulf of Aden, Gulf of Aqaba, Gulf of Oman, Gulf of Suez, that portion of the Mediterranean Sea east of 28 degrees east longitude, Persian Gulf, Red Sea, Strait of Hormuz, and the Suez Canal.

The medal will only be awarded once, regardless of how many times an individual

returns to serve in OEF or OIF. There are no service stars, or other devices authorized. However, battle stars may be authorized for personnel who engaged in actual combat. The chairman of the Joint Chiefs of Staff is the approving authority for battle stars.

The medal follows the Kosovo Campaign medal in precedence and can be viewed at <http://www.defenselink.mil/news/Mar2003/200303134a.jpg>.

The medal will be issued by local Military Personnel Flights when it becomes available and will also be available through AAFES later this year.

For more information, members can contact the local MPF or call the Air Force Contact Center at (800) 616-3775.



Reserve volunteers needed for force-protection duties

by Gary Emery

Air Force Security Forces Center Public Affairs

LACKLAND AIR FORCE BASE, Texas (AFPN) — Reserve component enlisted Airmen in any career field are eligible for a unique program allowing them to help protect Air Force bases nationwide.

The air reserve component force protection volunteer program gives individual mobilization augmentee, Air Force Reserve and Air National Guard members in grades E-6 and below the opportunity to serve tours with security forces units at most stateside bases, said Maj. Scott Parker. He is the air reserve component force-protection liaison officer at Air Force Security Forces Center headquarters here.

Volunteers will perform force-protection duties such as manning entry-control and vehicle-inspection stations at base gates as well as other duties, Major Parker said. Assignments will vary from base to base.

"People in all (Air Force specialties) are eligible," he said. "Security forces volunteers will hit the ground running, while volunteers from other career fields will go through a one- or two-week security forces ready training program before assuming their duties."

Tour lengths are variable based on each volunteer's availability, Major Parker said. The minimum tour length is 30 days, while those who are available for longer periods can begin serving immediately and stay on duty until at least Sept. 29, he said. The Air Force is funding all travel and per diem costs for program participants. Volunteers have a wide range of locations to choose from, Major Parker said.

"The list of bases is a moving target, but just about all (continental U.S.) bases have a need for volunteers," he said. "We have a capable staff that can place individuals at or near their desired location."

This program has many benefits, Major Parker said. "People get a chance to volunteer for locations where they would like to go, and the force-protection needs of the Air Force are met as well. It works out well for everyone concerned," he said.

About 2,100 volunteers are already serving in the program, and at least 400 more are needed this fiscal year, Major Parker said. He said he anticipates the program will be funded again next fiscal year for up to 3,000 volunteers.

A checklist with requirements and procedures for volunteers is available at <http://afsf.lackland.af.mil>. Air National Guardsmen who wish to volunteer or get more information on the program can call Major Parker at (210) 925-7051 or DSN 945-7051.

Air Force Reserve Airmen can call Tech. Sgt. David Kahler at (210) 925-0305 or DSN 945-0305. Volunteers cannot be on physical profile, must meet Air Force physical fitness standards and must have a government travel card.

Overseas travelers should be vigilant

Personnel traveling overseas on leave (especially to Saudi Arabia) should consult the Foreign Clearance Guide at www.fcg.pentagon.mil and State Department travel warnings website http://travel.state.gov/travel_warnings.html prior to travel.

Travel Warning (17 June 2004): This Travel Warning is being updated to include recent targeted attacks against American citizens, resulting in deaths, injuries and a kidnapping, and to remind American citizens of the continuing serious threat to their safety while in Saudi Arabia. This Travel Warning supersedes that of April 15, 2004.

The Department of State continues to warn U.S. citizens to defer travel to Saudi Arabia. Private American citizens currently in Saudi Arabia are strongly urged to depart.

On April 14, 2004, due to security concerns, the Department of State ordered the departure of family members and non-emergency employees of the U.S. Embassy and Consulates in Saudi Arabia.

U.S. citizens are reminded of the poten-

tial for further terrorist actions against U.S. citizens abroad, including in the Persian Gulf region. U.S. citizens who travel to, or remain in, Saudi Arabia despite this Travel Warning should register at the consular section of the U.S. Embassy in Riyadh or at the consulates in Jeddah and Dhahran, and enroll in the warden system (emergency alert network) to obtain updated information on travel and security in Saudi Arabia.

Warning messages can be found on the U.S. Embassy Riyadh website: <http://usembassy.state.gov/riyadh/>

The U.S. Government continues to receive credible information indicating that extremists are planning further attacks against U.S. and western interests. Terrorists have taken at least one American citizen hostage and have recently killed others in shooting attacks.

Terrorists also attacked residential housing compounds using vehicle bombs in 2003 and 2004, resulting in numerous deaths and injuries, including to American citizens. Credible information indicates that terrorists continue to target residential

compounds in Saudi Arabia, particularly in the Riyadh area, but also compounds throughout the country. Recent incidents indicate that American citizens residing in private residences are also being specifically targeted.

From time to time, the U.S. Embassy and Consulates in Saudi Arabia may restrict the travel of official Americans or suspend public services for security reasons.

In those instances, the Embassy and Consulates will keep the local American citizen community apprised through the warden system and make every effort to provide emergency services to U.S. citizens.

The U.S. Mission in Saudi Arabia continues to prohibit its American employees and their dependents from traveling to residential compounds in the Riyadh area from 6 p.m. to 6 a.m.

U.S. citizens should also consult the Department of State's Consular Information Sheet for Saudi Arabia, the Worldwide Caution Public Announcement, and Middle East and North Africa Public Announcement at <http://travel.state.gov>.

TSP toll-free service to begin July 1

WASHINGTON — A toll-free telephone service for Thrift Savings Plan participants and beneficiaries begins July 1.

Callers will be able to receive TSP account or transaction information via the service daily around the clock. They will also be able to speak to a participant service representative at one of two call centers 7 a.m. to 9 p.m. Eastern time Monday through Friday.

The retirement savings plan is for federal employees and similar to the 401(k) plans offered by many private employers. As of May 31, TSP assets totaled more than \$135 billion, and retirement

savings accounts were being maintained for nearly 3.3 million participants. Participants include federal civilian employees in all branches of Government, employees of the U.S. Postal Service, and members of the uniformed services.

For calls from the United States, Canada, Puerto Rico and the Virgin Islands, the primary toll-free number will be (877) 968-3778 and the TDD number for the hearing impaired will be (877) 847-4385. The current number (504) 255-8777 can be used for all other international calls.

Confirmed from page 1

standing men and women of AFRC. They are performing superbly, defending America and fighting the global war on terrorism.

"Our talented and dedicated Air Force reservists have faced many new challenges since Sept. 11," General Bradley said. "Many of them have been mobilized and separated from their families, enduring hardships not normally associated with traditional reservists' duties. They are an inspiration to us all."

General Bradley said he looks forward

to visiting with as many reservists as he can, seeing firsthand how they are performing their assigned duties.

"By meeting with our reservists, I will be able to better understand their capabilities, needs and concerns, which are critical to maintaining a strong, combat-ready force," he said.

Before working for the chairman of the Joint Chiefs of Staff, General Bradley was deputy commander of Joint Task Force-Computer Network Operations for U.S. Space Command in Arlington, Va., from March to December 2002.

He commanded the Air Force Reserve's

10th Air Force at Naval Air Station Joint Reserve Base in Fort Worth, Texas, from February 1998 to March 2002.

General Bradley also has commanded a fighter training squadron, fighter group and fighter wing. He is a command pilot with more than 6,800 flying hours in T-38, A-37, A-10, F-4 and F-16 aircraft. As a fighter pilot, he flew 337 combat missions in Vietnam.

Born in Lebanon, Tenn., he received his commission in 1967 after completing the Air Force ROTC program as a distinguished graduate at the University of Tennessee at Knoxville.

IMAs must monitor participation requirements

There are two types of participation requirements you as an Individual Mobilization Augmentee must monitor closely. These are:

- (1) Fiscal year requirement (IMA only)
- (2) Retention/Retirement (R/R) year requirement (IMA and PIRR)

The FY begins Oct. 1 of each year and runs through Sept. 30 of the following year. Depending on your Reserve Section and whether or not it is a paid program you must complete a number of annual training days and/or a number of inactive duty

training days during the FY to satisfactorily meet your participation requirements.

Failure to meet your FY requirements may result in involuntary reassignment action to inactive status.

Your Reserve Section is found on your assignment order.

The chart below shows minimum training requirements for IMAs, PIRR and some Standby Reservists.

The method used to establish your R/R date is based on the date you were initially gained or regained to the AFR.

Please refer to the "Importance of Your Retention/Retirement Date Section" for additional information on your R/R date.

Contact the Initial Audit Branch toll-free at 1-800-525-0102; by mail at HQ ARPC/DPPKA, 6760 E. Irvington Place #2100, Denver CO 80280-2100 for questions concerning establishment of your R/R date.

A minimum of 50 points (which includes 15 membership points) is required for all participating reservists for each R/R year to count as a qualifying year toward retirement eligibility.

NOTE: IMAs in the Critical Medical program should contact their Program Manager, HQ ARPC/SG at 1-800-525-0102, for their training requirements.

Reserve Section	IDT Minimum Requirement per FY	AT Requirements per FY	Minimum R/R Req. Per Year
MA (Selective Service IMA)	36 Paid and 12 Non-paid	12-14 Days	35
MB,ME,MR (Category A IMA)	48 Paid	12-14 Days	35
MC (Category B IMA)	24 Paid	12-14 Days	35
MT & MX (Category E-PIRR)	No Requirement	No Requirement	35 Non-Paid
NC & ND (PIRR)	No Requirement	No Requirement	35 Non-paid

Clothing policy revised for Airmen in SWA

By Staff Sgt. Todd C. Lopez

379th Air Expeditionary Wing Public Affairs

SOUTHWEST ASIA (AFPN) — All Airmen deploying to the Central Command area of responsibility must now ensure the clothing they pack is in step with a recent dress and appearance policy revision now in effect.

The most significant change requires Airmen to wear either desert camouflage uniforms or physical training gear while on an Air Force installation in Southwest Asia, said Lt. Gen. Buck Buchanan, U.S. Central Command Air Forces commander.

When the Air Force physical training uniform is made available, it and DCUs will be the only authorized clothing for Airmen assigned to units in theater, unless they are specifically authorized to wear something else, the general said.

General Buchanan's new policy ensures the Airmen's attire portrays a positive military image and supports the area's force-protection posture.

"As a military community, we are increasingly taking on the role of U.S. ambassadors," General Buchanan wrote in the policy letter. "We must also ensure protection of our forces. Accordingly, I have reviewed proper order and discipline requirements and force-protection policies, in regards to dress and appearance, to ensure every possible step has been taken to portray a positive military image and to protect the personnel assigned to this command."

At Army installations in the region, the Army dress and appearance requirements, which parallel the new CENTAF policies, will be the standard for deployed Airmen.

Because the Air Force PT uniform is still in development, Airmen are authorized to wear civilian-style PT gear as long as it is conservative, professional and with only minimal and appropriate decoration.

Shirts must have sleeves and be predominantly a solid color. Shorts must reach to the mid or lower thigh and can not be made of spandex, the general said.

For duty-related tasks that require civilian clothing, for military travel in and out of the theater, and for locations where Airmen are authorized to leave the installation for cultural or recreational activities, they must wear conservative clothing. The policy defines "conservative" as sleeved shirts and dress pants or jeans, which fit properly and are a solid, dark color and are in good repair. Shoes should also be conservative and sturdy. Well-maintained sneakers or hiking boots are recommended while open-toed shoes, sandals and "flip-flops" are prohibited.

The policy gives installation commanders the leeway to authorize people to wear civilian clothing for specific official duties or visits, special activities and specialized PT such as swimming, weight lifting, basketball and volleyball. The clothing authorized in these instances will be conservative as defined and posted by installation commanders.

A new policy letter specifically states that Airmen deploying to the AOR should bring only a "minimum amount of civilian clothing," defined as no more than two dress outfits and/or two casual outfits, not including standard or specialized PT gear.

"How military members present themselves both on and off duty continues to be an important part of the effect our presence has at locations across the globe," General Buchanan said. "This policy ensures our Airmen's dress and appearance give the same professional impression that their tireless accomplishment of the mission does every day. And as importantly, the conservative, low profile it creates reinforces our force-protection goals and operations in the theater."

Airmen deploying can get more information or a copy of the policy letter at their local military personnel flight.

JAG and paralegal news

Fiscal Year 2005 Participation Schedule Projections due by August 15, 2004

Each IMA and supervisor together must develop a projected schedule of their 12 days of annual tour and 12 days (24 periods) of IDT for FY 05. The projected schedule must be forwarded by the supervisor to ARPC/JA no later than Aug. 15. An e-mail from the supervisor is fine.

This schedule is to be developed as a planning tool for the member and the supervisor. The IMA will not be locked into performing paid IDTs only on scheduled days so long as the paid IDT total for any given quarter does not exceed 8 points (4 days).

The following requirements/restrictions pertain to Annual Tours and special tour scheduling:

- AT and travel days – any travel days provided on AT orders do not count toward satisfying the 12-day FY AT requirement · AT should not be scheduled to start, end on or include a legal holiday
- AT substitution (school tours) – any substitution of school tour for AT must be approved in advance by HQ ARPC/JAR with the concurrence of the active duty supervisor
- AT substitution (MPA/RPA tours) – MPA tours in support of AEF missions or current operations (e.g. OEF, ONE, OIF) may be approved in advance for AT credit. No other MPA or RPA tours will be approved for AT credit
- AT and Special Tour Scheduling – All FY training requirements must be scheduled in WOTS prior to a member requesting or performing any additional MPA or RPA special tours

All documentation (projected schedules, certified orders, AF Forms 40A, etc.) should also be filed in the member's participation folder at the unit of attachment. This is the responsibility of both the IMA and their supervisor in ensuring all requirements are met.

What are Quality Review Panels all about?

Quality Review Panels are convened each year at the authority of The Judge Advocate General and the HQ ARPC Commander.

The selection folders of all Reserve (Cat A and B) judge advocates and Unit Personnel Records Group of all Reserve IMA paralegals are reviewed and scored within each grade. The result is a relative ranking of all Reserve judge advocates and IMA paralegals.

QRP participants are composed of senior members of The Judge Advocate General's Corps. When a QRP for IMAs is to be convened, IMAs and their active duty supervisors will receive detailed information from HQ ARPC/JAR.

The purposes of the QRPs include:

- Quality review of the Reserve program and personnel
- Identify superior and poor performers
- Selection for command attachments and special duties
- Determine retention
- Identify most qualified for position vacancy nomination
- Career guidance

This process can be very important to a member's career in which both reservists and their supervisors have a significant impact. For more detailed information on QRPs, refer to Reserve JAG 101 at https://aflsa.jag.af.mil/AF/ARC_CAT-B/LYNX/jagreserve101.pdf and the IMA Paralegal Guide at https://aflsa.jag.af.mil/AF/ARC_CAT-B/LYNX/imaparaguide.pdf.

IMA Paralegal Quality Review Panel

The results of the IMA Paralegal Quality Review Panel were released on July 1. The list of IMA paralegals selected to fill higher graded positions is posted on the LYNX ARC website at <https://aflsa.jag.af.mil/AF/lynx/cat-b/>.

Hails and farewells

The changes in the ARPC legal office keep on coming. We bid farewell to our Deputy Staff Judge Advocate, Lt. Col. Rita Russell, who is now back in Washington D.C.

We welcome Lt. Col. Brian Bourne as our new Deputy, coming to us from AFRC/JA at Robins AFB GA. We also bid farewell to Mr. Dick Allan who left us for a promotion. We hope to have his replacement here soon.

Chaplain news

Understanding the Chaplain Program Reorganization

Policy guidance and decision-making affecting IMA Chaplain Service personnel will now take place at Headquarters, Air Force Reserve Command, Robins Air Force Base, Georgia.

The Chaplain Directorate will continue to manage personnel-related paperwork, including accessions, at HQ ARPC in Denver.

IMA chaplain recruiting and the chaplain candidate program will also operate from the Denver location in 2004 under AFRC direction.

By 2005 these functions will also be managed from HQ AFRC. IMA Chaplain Service personnel will receive a letter by e-mail detailing this reorganization with instructions of whom to call for specific needs.

For now, continue to call 1-800-525-0102 for answers to most questions.

Medical Corps news

Medical Awards announced

Headquarters Air Force Reserve Command announced AFRC's medical awards June 4, recognizing the top individuals and units in the command for 2003.

Awards go to individuals in the following categories:

Deployable medical unit – air reserve technician NCO, Staff Sgt. Dawn M. Swick, 349th Medical Squadron, Travis AFB, Calif.; Reserve officer, Capt. Constance Revore, 349th MDS, Travis AFB; Reserve NCO, Tech. Sgt. Carmen J. Cate, 919th MDS, Eglin AFB Field 3, Fla.; and Reserve airman, Senior Airman Martha Ulloa, Fort Hamilton, Brooklyn, N.Y.

Non-deployable medical units – ART NCO, Master Sgt. Lisa R. Laudenslager, 439th Aerospace Medicine Squadron, Westover Air Reserve Base, Mass.; Reserve officer, Maj. Michael A. Cooper, 445th AMDS, Wright-Patterson AFB, Ohio; Reserve NCO, Senior Master Sgt. Charles A. Whittington, 439th AMDS, Westover ARB; and Reserve airman, Senior Airman Matthew B. Dallachie, 439th AMDS, Westover ARB.

Aeromedical evacuation squadron – ART officer, Lt. Col. Wayne J. Olson, 433rd AES, Lackland AFB, Texas; ART NCO, Master Sgt. Tracy K. Treece, 459th AES, Andrews AFB, Md.; Reserve officer, Capt. Mark E. Goldstein, 433rd AES, Lackland AFB; Reserve NCO – Senior Master Sgt. Linda R. Powe, 459th AES, Andrews AFB; and Senior Airman Megan E. Jenkins, 459th AES, Andrews AFB.

Aeromedical staging squadron – ART NCO, Master David W.

Bloomfield, 445th ASTS, Wright-Patterson AFB; ART airman, Airman 1st Class Lyndella Talamanco, 722nd ASTS, Fort Hamilton; Reserve officer, Maj. Dennis M. Brown, 934th ASTS, Minneapolis-St. Paul International Airport Air Reserve Station, Minn.; Reserve NCO, Tech. Sgt. Mark L. Wittkopp, 349th ASTS, Travis AFB; and Reserve airman, Senior Airman Tekara L. Ray, 445th ASTS, Wright-Patterson AFB.

The following aeromedical evacuation squadrons received unit awards:

C-130 mission – 911th AES, Pittsburgh IAPARS, Pa.;

Mobile aeromedical evacuation staging facility – 439th AES Westover ARB;

Other than C-130 mission – 445th AES, Wright-Patterson AFB.

Other medical unit awards are:

Medical squadron and detachment with expeditionary medical support – 433rd MDS, Lackland AFB;

Medical squadron/aerospace medicine squadron with generation mission – 932nd AMDS, Scott AFB, Ill.;

Aeromedical staging squadron (250- and 150-bed) – 459th ASTS, Andrews AFB;

Aeromedical staging squadron (100-bed) – 914th ASTS, Niagara Falls IAPARS, N.Y.;

Reserve medical quality initiative – 445th ASTS, Wright-Patterson AFB;

Reserve Officers Association Outstanding Medical Unit – 433rd MDS, Lackland AFB; and

Lt. Gen. George E. Schafer Trophy – 911th AES, Pittsburgh IAPARS.

Briefs

Central School Selection Board

IMA applications for the Central School Selection Board, which is scheduled for the first week in December at HQ ARPC, are due from IMA program managers to the Military Training Branch no later than Aug. 31.

All applications should be complete and must be processed through the applicable program manager for consideration. For further information concerning the CSSB application process, the announcement is located on the ARPC web page <http://arpc.afrc.mil/> under Education and Training.

Professional Military Education Career Development Courses

Have you wondered how to enroll in a mandatory Career Development Course or a Professional Military Education course by correspondence? We direct you to go to <http://arpc.afrc.af.mil>, Main Subjects, Education and Training then find the CDC PME ORDER FORM. You must ensure that you fill out the form completely.

When asked for the Test Control Office. Basically, this is the nearest installation nearest you. If the location is not an approved AF TCO, we will contact you. Once you place the order, your materials/test should arrive in 4-5 weeks. If you need to

change your mailing address, TCO address, request an extension or even if you have a question use this form. The ARPC website will indicate (under COURSE CATALOG), what courses are available, enrollment requirements, and enrollment limitations. If you have a question or concern regarding the website, you can contact us at arpc.dpmatmilttrng@arpc.denver.mil.

Division realigns branches

In an effort to streamline the retirement processes and improve our customer service the Retirement Eligibility Division has realigned their branches. This new alignment more effectively balances the workload between the three branches using the last two numbers of the member's social security number:

- Branch A – 00 – 31
- Branch B – 32 – 67
- Branch C – 68 – 99

What does this mean? It's the elimination of fragmentation between the branches; technicians no longer are delayed waiting for an audit but are responsible for working the entire retirement process from beginning to end.

Now when members call questioning the status of their pay

Briefs

forms or the number of retirement points technicians will have ready access to everything needed to answer their questions. It means pay accounts will be established earlier so retiring members receive their pay on time. It means improved customer service.

RSC program

The instruction for the Reserve Service Commitment program has been published. It is AFRCI 36-2102, Reserve Service Commitment Date Program. Members may obtain a copy from the AFRC publications page at the following link: <http://www.publishing.af.mil/pubs/publist.asp?puborg=AFRC&series=36>.

For questions please contact Jim Jenkins at DSN 926-6299, or e-mail; Jim.Jenkins@arpc.denver.af.mil.

Vote - to make a difference

As most of us remember, the last presidential election was very close and absentee votes were critical to the outcome! During the 2004 election cycle, the president, several Senators, and numerous other federal, state, and local officials will be elected.

We all know these officials have a direct impact on the quality of life of all military personnel and their families.

Your vote makes a difference; by not voting, you are surrendering a privilege that other have fought so hard to achieve.

Voting is a privilege and a right that should not be taken for granted.

There are less than 215 days left until the 2004 General Elections. Are you registered to vote? Do you have any questions about voting?

If so, you can check out all this information and more at the Federal Voting Assistance Program web site www.fvap.gov.

Do not surrender; register and vote!

Change to complimentary meals

Effective May 1, the Joint Federal Travel Regulation, par. U4171, is scheduled to change with regard to complimentary meals.

Complimentary meals provided by a lodging establishment do not affect per diem as long as the room charge is the same

with or without meals. Meals provided by a common carrier do not affect per diem.

IDTS no longer reflected on orders

ARPC will stop the practice of indicating IDTs members are performing in conjunction with their tour on the AF Form 938 order. In the past, ARPC has input the dates in the remarks section as a courtesy for billeting offices, etc.

The practice is no longer deemed necessary. When making travel arrangements and/or filing a travel voucher, supply signed copies of orders and AF Form 40As, so travel can be constructed accordingly.

CONUS COLA Information

Reservists are not entitled to CONUS cost of living allowance for the first 139 days of a call or order to active duty. The exception is a contingency order.

CONUS COLA is only paid to members who are in the commuting area, and is based on the zip code on the orders.

Additional information can be found at <http://www.dtic.mil/perdiem/ccola.html>.

Now hiring maintainers

Air Force Reserve Command is hiring F-15C and F-16C aircraft maintainers to serve at three active-duty bases in support of its Fighter Associate Program.

The 307th Fighter Squadron, a Reserve unit at Langley AFB, Va., is looking for experienced crew chiefs, avionics and electro-environmental maintainers to fill several part-time and full-time positions.

The jobs are in Air Force Reserve detachments at Langley AFB; Eglin AFB, Fla.; and Shaw AFB, S.C.

Senior Master Sgt. Cosimo Carbone, 307th FS maintenance superintendent, has more information on available maintenance positions at (757) 225-8773 or DSN 575-8773.

Military phone card donation program goes public

The selling of prepaid calling cards by the Army and Air Force Exchange Service to any person or organization that wishes to purchase cards for deployed

servicemembers has been authorized by Defense officials.

The "Help Our Troops Call Home" program is designed to assist servicemembers calling home from Southwest Asia.

To donate a prepaid calling card to a servicemember people can log on to the exchange Web site at www.aafes.com and click the 'Help Our Troops Call Home' link.

From there, a prepaid calling card may be purchased for an individual at his or her deployed address or for "any servicemember" deployed or hospitalized. The exchanges operate telephone call centers in Iraq, Kuwait, Afghanistan, other countries and aboard ships.

The cards never expire and there are no added charges or connection fees.

Pentagon Channel online

The Pentagon Channel is a worldwide Department of Defense television service distributed 24 hours a day, seven days a week, serving those who serve in America's armed forces in all 50 states via domestic satellite and overseas via the American Forces Radio and Television Service.

The Pentagon Channel previously existed as an information channel within the Pentagon.

For information on how to receive the new Pentagon Channel via satellite, cable or the Internet, visit www.pentagonchannel.mil.

Naturalization benefits

The FY04 NDAA, provided legislation to authorize extension of naturalization benefits to members of the Selected Reserve who have served honorably.

The bill extends the immigration benefits to those serving as reservists and in the National Guard.

Their family members also qualify for immigration benefits under the bill. The bill allows non-US citizens to apply for citizenship after one year of military service versus the previous three year requirement and waives fees.

The process can also now be completed from overseas through embassies, consulates, and military installations.

Visit the following web-site for additional details: <http://uscis.gov/graphics/services/natz/MilitaryBrochure7.htm>